

Memorandum of Agreement

Regional Sailing Associations of Area D

Dixie Inland Sailing Association (DIYRA)
Florida Sailing Association (FSA)
Gulf Yachting Association (GYA)
South Atlantic Yacht Racing Association (SAYRA)

October 14, 2006

Amended May 2007; February 2008; January 2010; March 2011; January 2013; *April 2017, September 2017*

Part I ORGANIZATION

A. Area D Coordinator to the U S Sailing Regional Sailing Associations Committee (RSAC);

- 1) The recommendation to the RSAC for the Area D Coordinator shall be based on an alphabetical rotation schedule, as listed below:
 - a. DIYRA
 - b. FSA
 - c. GYA
 - d. SAYRA
- 2) If an Area Coordinator cannot be named from the RSA in rotation, the rotation will move to the next RSA; and the rotation order will not be adjusted.
- 3) The Area D Coordinator may serve a maximum of two consecutive two-year terms. By September 15 of the second year of their term, the Area D Coordinator shall obtain the name of the nominee for the position from the next RSA in rotation. The four RSAs shall vote on the succeeding Area D Coordinator. The vote may be either by mail, email, conference call, or a special meeting, which shall occur before October 1.
- 4) The Area D RSAs shall make a single recommendation to U S Sailing for the Area D Coordinator.
- 5) The duties of the Area D Coordinator shall include (but are not limited to);
 - a) Representing Area D on the U S Sailing Regional Sailing Association Committee (RSAC).
 - b) Support and assist with the coordination of all U S Sailing championship qualifiers and elimination events, and Area D Championships, including:
 - i. US Adult Sailing Championship (currently administered by each RSA)
 - ii. US Junior Championships: Sears, Bemis and Smythe
 - iii. US Match Racing Championship regional eliminations
 - c) Support and assist with any other nominations or representatives to championship events including the US Offshore Championship
 - d) Pursuant to US Sailing Regulation 6.03 (Appointment of Area Representatives to Committees. For selection of individuals to represent US Sailing Areas on committees or otherwise perform Area Functions including, but not limited to, Regional Administrative Judge, Area Race Officer, Regional Training Coordinator and Area Representatives to the US Championships Committee.
 - i. A US Sailing committee or council chair shall nominate a candidate as an Area D

- Representative.
- ii. The Area D Coordinator may also nominate a candidate for consideration by the committee or council chair.
 - iii. The Area D Coordinator shall be notified of the prospective selection in advance of notifying the candidate and with sufficient time for the Area Coordinator to have an opportunity to comment on the appointment.
- e) Custodian of all monies belonging to the Area D Regatta Fund & Coordinators Fees (Operational Fund). Accounting reports shall be made at least twice a year to all RSAs.
 - f) Custodian of all Area D trophies.
 - g) Participate in the regular teleconference meetings of the U S Sailing Board of Directors and meetings of the RSAC, either in person or by conference call and report any significant issues to the RSAs.
 - h) Attend the annual meetings of the four Area D RSAs; at a minimum one annual meeting for each RSA should be attended during a 2-year term.

6) Area D Coordinator Fees (Operational Fund);

- a. Each Area D RSA shall contribute annually during the first quarter a sum not to exceed \$1,000.00.
- b. The Area D Coordinator shall open and maintain a checking account for the Area D funds. The funds shall be used as follows:
 - i. Assist in defraying the out-of-pocket expenses of the Area D Coordinator, incurred in the discharge of the duties listed in item 5 above.
 - ii. Purchase and maintain the Area D trophies and any trophies or awards at the Area D level.
- c. Funds may be used to help defray expenses of US Race Officer Training Seminars within Area D and with the prior approval of the RSA representatives. An itemized financial report shall be distributed to the four RSAs no later than December 1 of each year, for the year ending October 31.
- d. Any expenses over \$50 shall be documented with receipts.
- e. Payment of any unusual expenses shall be reviewed and when practical preapproved by the RSAs. (OK)

B. Voting by the RSAs;

- 1) At meetings of the Area D RSAs, each RSA shall have one vote, which shall be cast by the respective RSA's properly designated representative or proxy.
- 2) Meetings shall be chaired by the Area D Coordinator, who shall not vote, except in the case of a tie.
- 3) Only RSAs in good standing shall be entitled vote.
- 4) Only signatories to the Area D Agreement or their properly designated proxy shall be entitled to vote.
- 5) The Area D Coordinator or the majority of the RSAs may request a convening of the RSA representatives for a meeting. The meeting place and time for the meeting to be agreed upon, or a meeting may be by conference call, or by email.

C. Amendments to the Area D Agreement;

- 1) Amendments to the Area D Agreement may be proposed by an Area D RSA, and shall be submitted to the Area D Coordinator who shall present the proposal to all Area D RSAs for a vote of approval.
- 2) A majority affirmative votes of the Area D RSAs shall be necessary for an amendment to be accepted.
- 3) Amendments may be voted on at a meeting of the RSAs, by mail, or by email and shall be incorporated into the Area D Agreement.
- 4) The Area D Coordinator shall maintain an up-to-date copy of the Area D Agreement and shall provide a current copy to all RSA representatives and the RSA Commodores.

Part II U S SAILING CHAMPIOSHIP CONDITIONS, AREA D LEVEL

A. Area D Elimination Rotation among RSAs;

- 1) For those championships that have Area level elimination which determines the Area representative or team, there shall be a set and agreed upon rotation among the Area D RSAs.
- 2) As of September 2016, the only event to which this regulation applies is the US Junior Championships that include the Sears, Bemis and Smythe. Other events may be subject to this regulation as the U S Sailing championships eliminations are changed.
- 3) The rotation for the US Junior Championships shall be:

2016	FSA	2020	FSA
2017	GYA	2021	GYA
2018	SAYRA	2022	SAYRA
2019	DIYRA	2023	DIYRA

- 4) The rotation (above) may be temporarily altered so that the Area D Championship elimination event may be conducted at a venue which can provide boats similar to those which will be used at the national championships. Prior notice of this change is required to all the RSA with at minimum 4 weeks' notice.
- 5) Limits on the location of eliminations / semi-finals.
 - a. By previous agreement, GYA will not hold any events west of New Orleans.
 - b. FSA will not hold events south of Miami.
 - c. Host clubs of Area D championships must be current members of US Sailing and an Area D RSA.

B. Dates for Area D Championships / U S Sailing Championships and Semi-Finals;

- 1) Dates and schedules for the U S Sailing Championships and Semi-Finals can be found on the U S Sailing Website Championships Calendar and on the individual championships webpages.
- 2) Area D eliminations semi-finals should be scheduled no less than four weeks prior to the respective finals.
- 3) Individual events may have a “commitment date” in advance of the actual registration date.
- 4) Conflicts with dates and schedules of other US Sailing championships are discouraged.
- 5) Dates of the Area D championship eliminations shall be posted on the U S Sailing website and

sent to the RSAs via email by the Area D Coordinator on the U S Sailing website as early as possible and at least three months before the eliminations event.

C. Entries at Area D U S Sailing Championship Eliminations;

- 1) There shall be no limit to the number of entries with the exception of C 4) below.
- 2) The Conditions of the respective US Sailing Championship, or the Deed of Gift for a respective championship shall apply, in the case of a conflict.
- 3) If the number of entries must be limited by the host club, the Area D representative to the respective championship shall be consulted, or if there is not a representative then the Area D coordinator shall consult with the championship chair of U S Sailing.
- 4) Borrowed boats events
 - a. Each RSA shall be allowed two teams. (Host is required to provide a maximum of 8 boats, a spare boat is recommended.)
 - b. If an RSA fails to fill its two teams, the open slots shall be filled by teams from the other RSAs, starting with the host RSA, and proceeding in alphabetical order. The entry list shall be completed 72 hours prior to the start of the regatta.
 - c. If 8 teams are not registered, the regatta shall proceed with the registered competitors, if in compliance with the Conditions and Deed of Gift.
 - d. Registration for any semi-final event implies the commitment of the competitors participate in the final event.

D. Area D Trophies;

- 1) Perpetual trophies for Area D are:
 - a. Sears (triple handed)
 - b. Bemis (double handed)
 - c. Smythe (single handed)
- 2) The Area D Coordinator shall be responsible for accounting for these trophies and assuring that any appropriate trophy is presented at the respective championship each year.
- 3) The cost of providing, shipping, and maintaining the Area D trophies shall come from the Area D Coordinator's Operational Fund.
- 4) Standard U S Sailing medals (or suitable substitutes) shall be awarded as keeper trophies for teams finishing first, second and third places in the Area D elimination events. Awards shall be made to skippers and all crew members. The Area D Coordinator shall purchase the medals with the Area D Operational Fund.

E. Entry Fees for Championship Events;

- 1) Area D Championships / Area Semi-Finals
 - a. The host club may charge the competitors a fee to cover the cost of the regatta, for food, entertainment, fuel, insurance, etc.
 - b. Additionally, any required damage deposit shall be paid by the competitor.
- 2) U S Sailing Championship Finals;
 - a. Every RSA in Area D shall pay an equally divided assessment to cover the entry fees only of competitors representing Area D at the national level. The Area Coordinator shall notify the RSAs of the amount of the assessment as soon as the number of competitors and the cost is known. Each RSA shall pay its quarter 25% share, regardless of the number of entries and even if an RSA has no entries.

- b. Distribution of Funds for Championship Finals:
 - i. The Area D Coordinator shall reimburse the entry fees for competitors who participate in the finals after they have paid their entry fees online, as required by U S Sailing. Entry fee reimbursement will be capped at \$350.00 per competitor.
 - ii. Reimbursements shall be made to **ONLY** those competitors / teams which;
 - a) Participate in an elimination at the Area D level to gain their entry to the finals event.
 - OR
 - b) Participate in an Area Level designated qualifying event in Area D, to gain their entry to the finals of an event.
 - iii. The maximum number of entries / teams to be reimbursed from Area D to an event is two, with priority given to the Area D Championship elimination qualifier, unless additional entries are specifically approved by the RSAs.
 - iv. Charter fees, damage deposits, meals travel, etc., shall be the responsibility of the competitors.
 - v. **For all other entries, including entries selected by resume, or selected for the finals by the Championship Committee, those competitors shall be responsible for their own expenses, including charter fee, entry fee, and damage deposit.**
 - vi. Reimbursement requests for qualified entries shall be submitted to the Area D Coordinator within 60 days of competing for the event. Requests must contain complete documentation of payment.

F. Damage Deposits and Insurance for Area D Championship Elimination Events Borrowed Boats;

- 1) U S Sailing Borrowed Boat Insurance is available to cover Area D Semi-final events. It shall be the responsibility of the host club of an Area D Championship event to arrange for such insurance and to collect the premium from each participating team. In the event that the host sailing organization has alternative and equal insurance, it shall collect the appropriate premium from each team.
- 2) In addition, each team / competitor shall provide to the host organizing authority, a damage deposit equal to the amount of the deductible of the borrowed boat insurance policy.
 - a. The damage deposit shall be paid prior to participation in the regatta.
 - b. Refunds of damage deposits shall be made as soon as possible after the regatta, preferably before the competitors leave the venue, but no later than 30 days after the event.
- 3) The cost of damage to boats and equipment shall be assessed against the competitor / team judged to have been at fault. If fault cannot be determined, the cost of damage shall be assessed against all competitors / teams involved in the incident causing the damage equally.

G. Boat Selection for Area D Championship Elimination Events;

- 1) Selection of boats and equipment for the Area D championship elimination events shall first consider the boats and equipment to be used at the next level of competition.
 - a. The boats and equipment of choice should be the same as those to be used at the next level of competition, or as similar as possible.
 - b. If similar class boats are not available, the chosen boats should have the same number of crew and the basic equipment of the boats being used at the next level of competition.

- 2) If borrowed boats are being used, they shall be as equal as possible and insurance and damage deposits shall be provided as listed above in Item F.
- 3) Bring Your Own Boat can be another option if all teams have access to the same class boat. If all teams cannot secure a boat of the same class, the Organizing Authority may arrange for boats to be chartered or borrowed for those teams.
- 4) If the above conditions cannot be met, the host club shall consult with the Area D Coordinator and the U S Sailing Representative for the particular championship.

H. Appointment of Judges and Principal Race Officer for Area D Championship Eliminations;

- 1) The appointment of race officials for U S Sailing Championship events and eliminations or qualifier events shall be made in accordance with the current U S Sailing regulations.
- 2) Individual events may have specific requirements in the conditions for that event, which must be referenced.

I. Approval and Acceptance;

Electronically approved September 2017 by:

- Dixie Inland Yacht Racing Association Representative
- Florida Sailing Association Representative
- Gulf Yachting Association Representative
- South Atlantic Yacht Racing Association Representative